



working from
BRUSSELS

A coworking space by The Hoxton

The Hoxton's comfy lobbies have been the unofficial workspace of choice for laptop warriors since 2006.

We figured it was time to step it up a level, so we launched Working From_, offering all the practical things you'd expect from a coworking space, but with some lovely Hoxton extras. Expect a desk with a view, service with a smile, and rip-off free rates.

Contents

About	2
Memberships	3 - 6
Meeting rooms	7
Breakout spaces	8 - 11
Everything you need	12 - 15
The Space / Floorplans	16 - 18
Useful info	19
Find us	20



About us



Our building

Occupying a brutalist-style tower building and the former European headquarters of IBM, The Hoxton, Brussels has 198 rooms, a lofty double height lobby, bar and 2 restaurants. Tote up on the rooftop with views across Brussels and Cantina Valentina on the ground floor, complete with a terrace.

Going green

We recycle glass, cardboard, food and general waste via Refuse-Derived Fuel (RDF). We have eliminated plastic water bottles and straws from our business, and our Blank bottles are refilled, so there's no waste. The way we print complies with environmental legislation and regulations and we are committed to preventing pollution.

Breath of fresh air

All of our heating and aircon is from fresh air outside the building, brought in and either cooled or heated. There's no churning air in the building.



Victoria overlooks the Botanic Gardens in what is a fossil fuel free and passive mixed building, complying with the European "Nearly Zero Energy" norm for new buildings.



Memberships



Private Studio

Want a space of your own for you and your team? Our Private Studios are closed-off to help you truly focus, so you can scheme global domination away from prying eyes. We've got all shapes and sizes to fit your working needs so just get in touch and we'll do our best to find a space to suit you.

- Natural light
- Floor to ceiling windows
- Custom made solid wood tables and chairs
- 2 free duvet days in the hotel per year
- Secure private VLAN
- Complete private locked space
- Flexibility to bring items you need into the office and make the space your own
- Meeting rooms included with bookings made up to 30 days in advance
- Help yourself pantry
- Free fair use printing
- Hotel perks
- Bike storage

Starting at **€550** per desk, per month + VAT.
2 months refundable deposit paid prior to move in.
2 months notice from the 1st of the month.





Open Studio

If you're looking for something a bit more permanent than a Desk Hop but more flex than a Private Studio, our Open Studios should do the trick. Think fixed desks and your own space, but with that nice communal office hum. Our Open Studios give you the best of both with a shutter that's open in the day and closed in the night. And yes, you can leave things in your lockable drawers and at your desk.

- Natural light
- Floor to ceiling windows
- Custom made solid wood tables and chairs
- 2 free duvet days in the hotel per year
- Semi private dedicated desk
- leave items at your desk, such as screens and other personal belongings
- Meeting rooms included with bookings made up to 14 days in advance
- Help yourself pantry
- Free fair use printing
- Hotel perks
- Bike storage

€375 per desk, per month + VAT.

1 months refundable deposit paid prior to move in.

1 months notice from the 1st of the month.





Desk Hop

This is desk surfing, with proper desks, chairs that are kind to your back, and natural daylight guaranteed. You can't leave anything behind, but you can use our secure lockers during the day if you're heading out for lunch or popping to the 1st floor for a yoga class. Come over as often and for as long as you like.

- Proper desks and chairs
- Plenty of outlets
- Natural light
- Meeting rooms included with bookings made up to 72 hours in advance
- Help yourself pantry
- Free fair use printing
- Use of day lockers
- Hotel perks
- Bike storage

€250 per person, per month + VAT.
No deposit needed.
1 months notice from the 1st of the month.





Side Hustler

For those who get their heads down after 5.30pm, work the vampire shift, or hustle hard over the weekend this is the one for you.

- Access hours
 - Mon-Fri: 5.30pm-6am
 - Sat-Sun: All day
- Proper desks and chairs
- Help yourself pantry
- Meeting rooms included bookable for 2 hours at a time up to 72 hours in advance
- Hotel perks
- Plenty of outlets
- Use of day lockers
- Free fair use printing
- Bike storage

€110 per person, per month + VAT.
No deposit needed.
1 months notice from the 1st of the month.



Meeting rooms

We have 10 meeting rooms, including a podcast room, spread across all 4 floors. These can be booked with ease via your Nexodus. A confirmation email will be sent over.

Need a video link to share? No worries, our team will send you this once you request through the bot.

- Email confirmation sent immediately after booking
- Easy cancellation via Nexodus
- Included in the membership price
- Bookable for up to 2 hours at a time
- No back-to-back booking with a 1.5hr gap in between
- Private Studios can book up to 30 days in advance
- Open Studios can book up to 14 days in advance
- Desk Hops & Side Hustlers can book up to 72 hours in advance



Breakout spaces



Pantry

Across floors 1-4, you'll find our pantries where you can help yourself to snacks, fruit, tea, coffee, and milks in the fridge. If you are bringing in your own food, feel free to store your grub in the fridge. You'll find crockery and cutlery in the cupboards.

Library

Need a dose of inspiration? Our libraries will help. A perfect spot to work if you don't fancy the desk or have a quick and casual team huddle. Each floor from 1-4 has a library. Fancy borrowing one of the great books? No worries, just pop to the front desk and loan it for a few days.

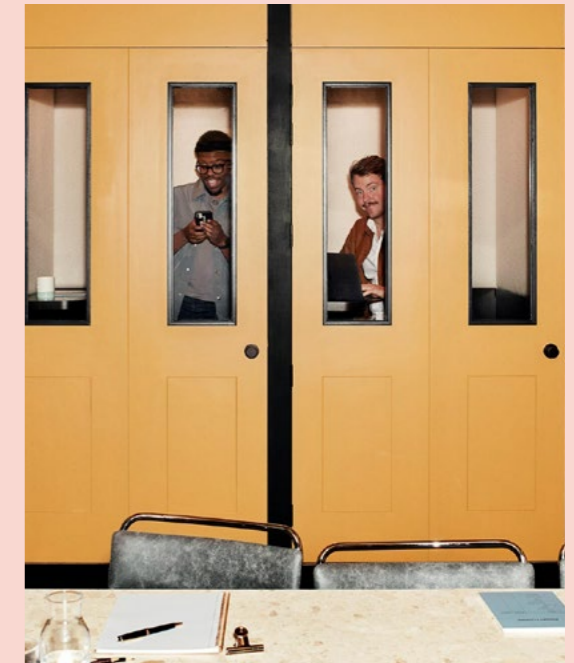


Lounge

Our lovely lounge spaces are perfect for one-on-one catch ups or for breaking up the day when you want to sit soft. The lounges are large spaces on floors 1 to 4 set with sofas, armchairs and coffee tables. These spaces are also available for desk hoppers.

Phone booths

Phone booths are located on each floor, perfect for taking quiet calls and sharing secrets over the airwaves. We've got 22 phone booths in total. There are 5 on the 1st and 2nd floors and 6 on the 3rd and 4th floors. Members can use any booth on any floor with no need to book and no extra charges. Each phone booth is sound proofed and equipped with a stool and shelf to hold your tech.





1st floor café

Our members-only café is located on the first floor of Working From_, with coffee tables and loungers. Open from 8am until 5pm Monday - Friday, serving barista coffees and other drinks, it's perfect for small meetings, hosting a guest, or just taking a break from your desk over a spot of lunch.



Day beds

Want a couple hours working in peace? Maybe you just need a breather, or want to grab a quiet few mins with a colleague? Our day beds are just another lovely space to get a little privacy. They're all equipped with Apple TVs, a little table on the side for your tech, curtains to give you some privacy, as well as good lighting and a window with a view. No need to book, just go and grab one.



Winter garden

Draped with plants, the winter garden is another great spot to work if you're looking for a change of scene. A members-only space, located on the 2nd floor, it's also perfect for breakout meetings and catch ups with its long benches and chairs.



Wellness studio

Tucked away on the 1st floor you will find our wellness studio: a serene space with views of the gardens. There are seven showers too, stocked with our Blank toiletries and towels, to set you up for the day.

Wellness programme and member events

Our events programme is carefully curated with our members in mind. Our events are complementary for members (their guests are welcome too), and will always be shared in advance, so you can sign up and pop them in your calendar.

We also hold regular classes in our Wellness Studio, and do our best to schedule these around members' feedback. We offer special rates for members and their guests, and yep, there are showers to freshen up afterwards.



Everything you need for a great day's work



Eat, drink and be happy

- Housemate cafe, lounge and terrace
- Barista coffee
- Desk service – like room service but to your desk
- Help-yourself pantry

Feel good

- Wellness Studio
- Curated events program
- Showers and amenities



'Cos we're a hotel'

- 10% off on Hoxton bars and restaurants
- Unique members only discount code for all the global hotels up to 20%
- Desk delivery from the hotel restaurants
- Laundry service
- Dog friendly

Perks of the job

- Day use lockers, just bring your locks
- Super helpful team available from 8am – 10pm Monday - Friday, 9am - 6pm Saturday and 10am - 4pm on Sunday
- Unlimited guests for 2 hours at a time
- Bike storage
- Housekeeping team on site 24 hours

No sneaky add-ons

- Transparent, honest pricing, with no hidden extras and easy cancellation
- Use of meeting rooms, stationery and printing are all inclusive, as are guests – just play fair

Working From_ anywhere

- Private Studio members: get 12 free day passes per office per year to use at other WF locations
- Open Studio members: get 12 free day passes per office per year to use at other WF locations
- Desk Hop members: get 2 free day passes per year to use at other WF locations

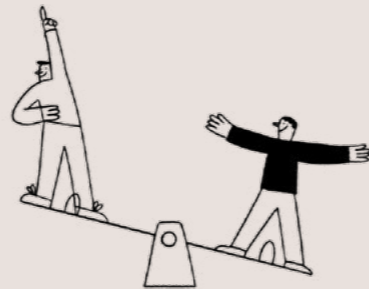
A little help

Deadline Hotline

Working late? Pop down to the hotel front desk between 9pm and 10pm, and if we have a room free, it's yours for the night for just €45. Just show them your profile with your pic to prove it's you!

Duvet Days

All Private and Open Studio housemates are entitled to two free duvet days a year – perfect for when you've stayed up late on a deadline or maybe just need to work horizontal. We ain't judging. Our Duvet Day rooms are available on a day use basis from 10am - 4pm, and must be requested the day prior. Just pop over to the hotel reception between 5pm and 10pm and if there's a room free the following day then it's yours when you flash your profile.



How we like to do tech

Internet

Total Bandwidth: 20gbps. The total is split over 2 x 10gbps fibre lines.

Looking for a static IP?

We would need to offer you a static IP from both lines as the total available bandwidth is shared across both lines. These are limited, so offered on a first come, first serve basis.

Music

Our music plays in all the spaces except the Private Studios and Meeting Rooms.

WiFi

We have three SSID's (WIFI names) broadcasting throughout all the Working From floors for all your devices.

Working From_Housemates:

This is for members who have an Open Studio, Desk Hopper and Side Hustler membership.

There is client isolation on this, so no one else can see what you are doing. You will be asked for user authentication to connect; you'll find this in your welcome email.

Working From_Guests:

This is for your guests/visitors to connect to which also has client isolation and is capped at 10mb. No password and no authentication required, they will be taken to a Working From_ splash page upon connecting.

Working From_Private Studios:

This is for Members that have their own dedicated office in Working From_. If you are in this network, you can see the devices of your teammates only. You will be asked for user authentication to connect; you'll find this in your welcome email.

You will also have access to one hardwired data port for each desk. You don't need to authenticate separately to this, it is connected to your VLAN already.



Printing

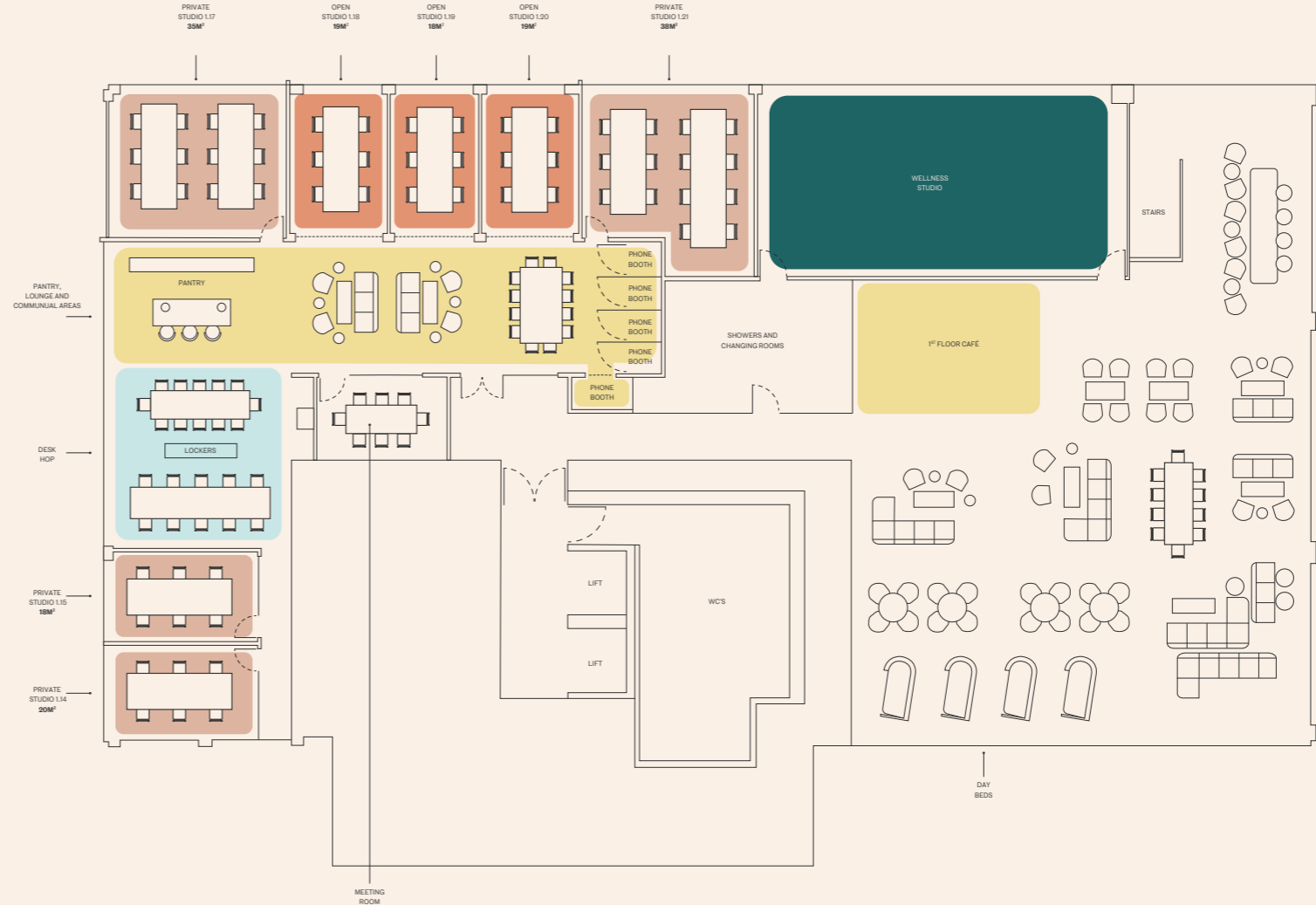
There's a printer on each floor (floors 1-4), and you're welcome to use any of them. They're all multifunctional: you can print (in multiple sizes, mono & colour), copy and scan to email. All we ask is that you keep it green whenever possible, and remember our fair use policy. You'll find printing instructions on Workplace under the News Flash group and in your Welcome Email. Once you're up and running on your computer, you'll just need to authenticate yourself once on a printer and you're good to go from there.

Private Studio Members, you're welcome to bring in your own printer. You'll find a spare data port in your office in the floor box. It is connected to your private VLAN the same as your devices. The same goes for bringing in your own desk phone should you want one.

General Floorplan for Floor 1

Coworking, Studios, Day Beds & Communal areas.
Bar, wellness studio, showers & pantry.

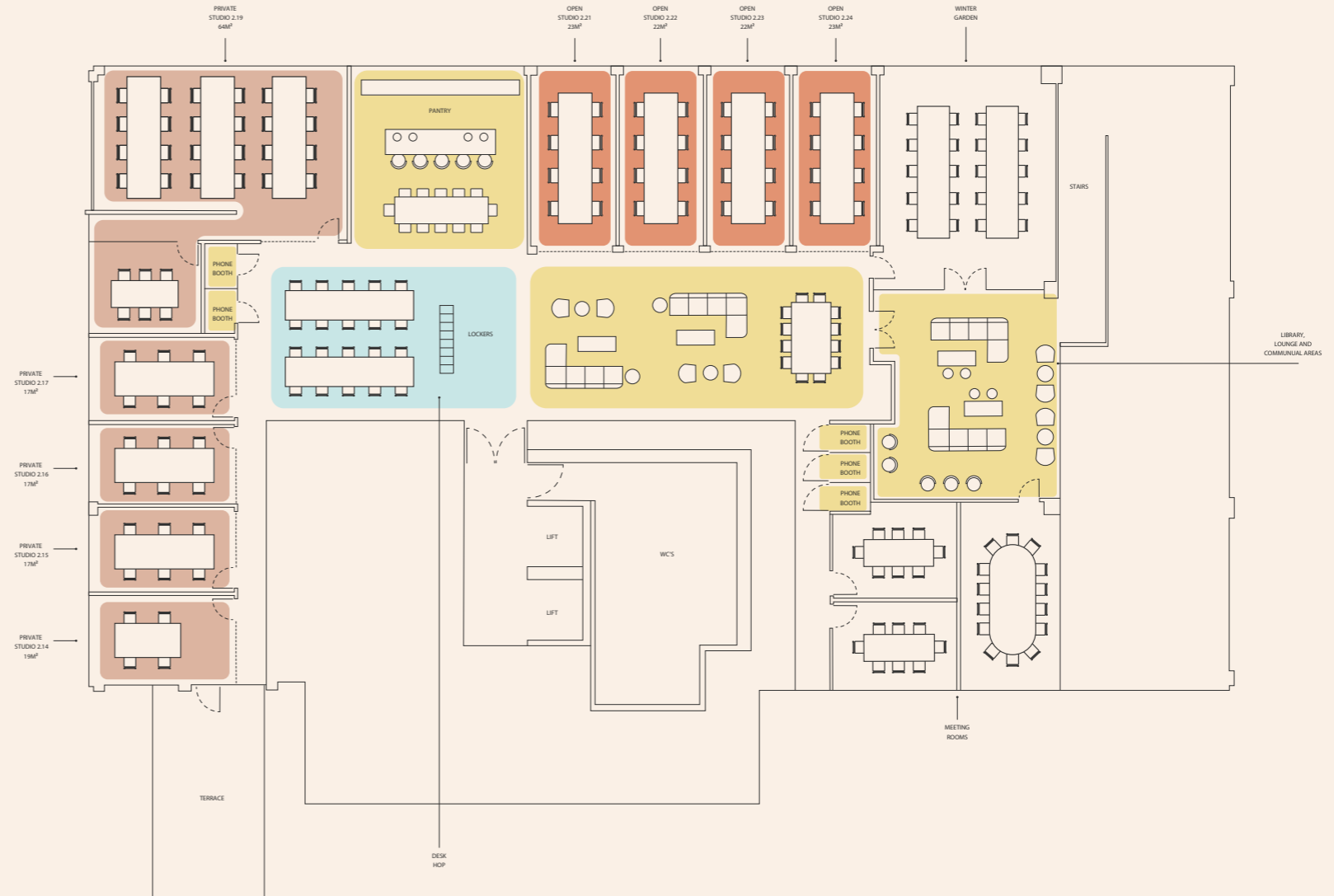
Here's a sneak peek of our floor plans as a general overview, we can share more specific details and measurements on request.



General Floorplan for Floor 2

Coworking, Studios & Communal areas.
Winter garden, terrace, library & pantry.

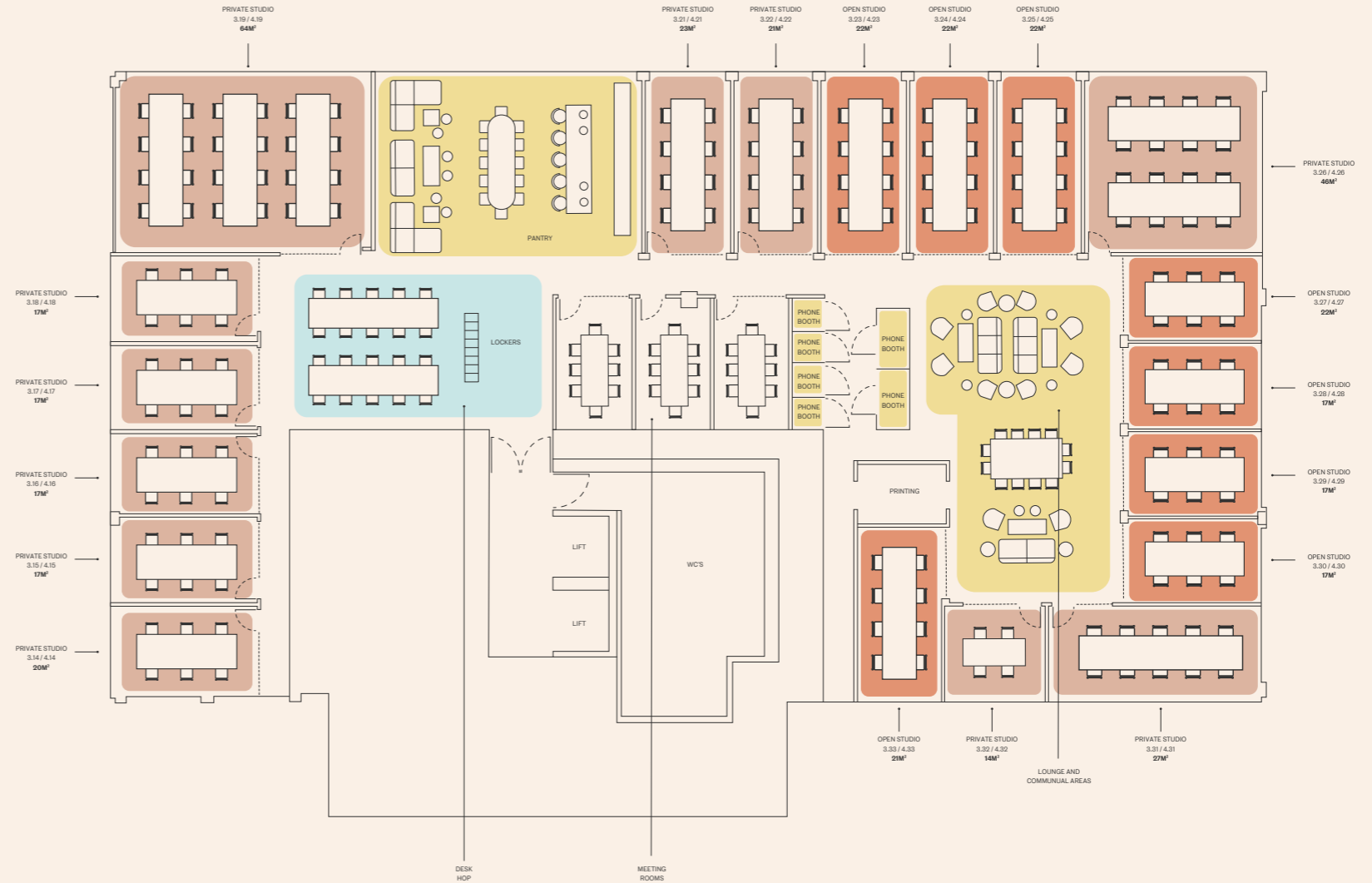
Here's a sneak peek of our floor plans as a general overview, we can share more specific details and measurements on request.



General Floorplan for Floors 3 & 4

Coworking, Studios, Day Beds, Communal areas & Pantry.

Here's a sneak peek of our floor plans as a general overview, we can share more specific details and measurements on request.



Useful info and troubleshooting

Postage

Members can have all their mail delivered here, these will be logged and an email will be sent for you to come to the desk to collect it. The postal address is different to the main address so just grab that on induction.

Our address may not be used to register at companies house.

Sign Up

Made easy with application form and Ts & Cs signed, DD set up and deposit paid if applicable.

Parking

We have access to the Indigo car park where spaces are available on an hourly, daily or monthly basis. Secure bike parking is available in the Working From_ basement.

There are also showers and changing rooms located on the 1st floor for Members, as well as in the basement.

Fees

Fees are paid monthly on the 1st of the month via Direct Debit.

Day Passes

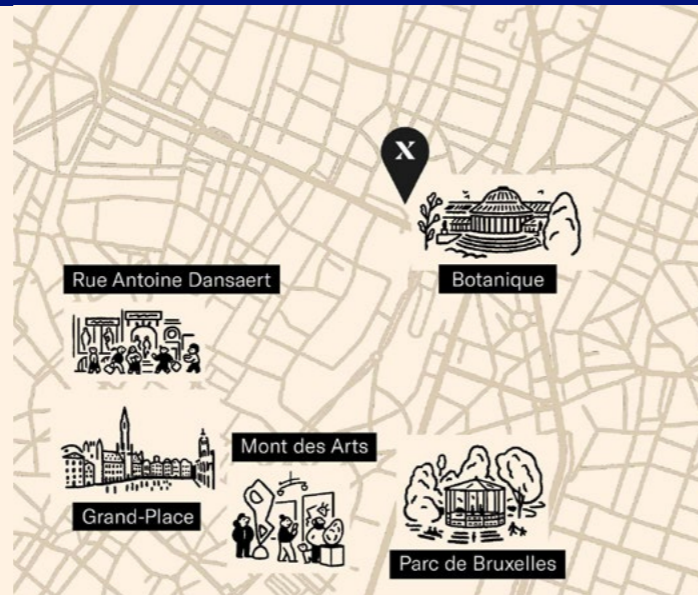
These are just 30€ + VAT and can be purchased from the Working From_ lobby.



Find Us

Working From_ Square Victoria Régina 1 1210 Brussels Belgium

- ✈ Brussels Airport
30 mins via taxi
- 🚆 Brussels Midi Train Station
10 mins tram or metro
- 🚇 Nearest metro
4 mins walk



Fancy a desk with the best views over Brussels?

This is our third coworking space inside one of our Hoxton hotels. With views over the Botanic Gardens, in the buzzy North district of Brussels.

membership.brussels@workingfrom.com
[@workingfrom_thehoxton](https://www.instagram.com/workingfrom_thehoxton)
[workingfrom.com](https://www.workingfrom.com)

